



**Minutes of the Parish Council Meeting in Kirdford Village Hall on Wednesday 16<sup>th</sup> March 2020**

**Present:** Cllr Mrs A. Gillett  
Cllr Mr D. Irwin  
Cllr Mr T. Brooks  
Cllr Mrs N. Goddard  
Cllr Mr D. Gerrard  
Cllr Mr J. Nicholls

**In attendance:**  
**Members of public:** 1

**271. Apologies for Absence:** Cllr Mr T Piedade, Cllr Mrs L. Nutting, Cllr Mr S Croft, D Cllr Mr G Evans

**272. Public Participation:** N/A

**273. Disclosures of Interest:** None received.

**274. Approval of Meeting Minutes:** To resolve that the minutes from the Parish Council Meeting (17.2.20) be signed as a correct record. UNANIMOUSLY AGREED.

**275. Reports from District and County Councillors:** None in attendance

**276. Chairperson's announcements:** The Chairperson to make announcements.

- a. Resignation of Sarah Linfield – Parish Clerk.
- b. Covid19 Pandemic resolutions
  - i. Employ Mrs L. Brooks to help co-ordinate volunteers
  - ii. Send out letter to parishioners to see if they need either help or would like to volunteer
  - iii. Update the KPC Website and notice boards with relevant information
  - iv. Put aside a fund of £2000 to support those in need
  - v. Chairman to contact vicar and school to offer support
- c. Annual Meeting of Electors 20th April – postpone or cancel depending on circumstances nearer the time.
- d. Speed signs – Cllr D. Gerrard to investigate costs for solar powered versions
- e. VE Day celebrations due to take place on Friday 8<sup>th</sup> May - details to be confirmed or altered and may now need to be cancelled
- f. Operation London Bridge – relevant items stored in Kirdford Village Hall. Plan to be circulated

**277. Planning:**

19/03111/FUL | Demolition of 5 no. garage/storage buildings. Erection of 1 no. replacement garage/store building and erection of 2 no. dwellings with associated parking. | Eldridge's Yard The Old Creamery Glasshouse Lane Kirdford Billingshurst West Sussex RH14 0LT

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=Q2M4RBERLAO00>

No objection

20/00413/TCA | Notification of intention to reduce crown by 3 metres and reduce 3 no. lower branches on the northern sector overhanging the playing field by 3m on 1 no. Oak tree. Crown reduce by 1m on 2 no. Yew trees and 1 no. Cherry tree. | Cobblers Village Road Kirdford RH14 0LX

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=Q5MRVOERFRW00>

No objection

278. **Neighbourhood Plan Review:** No update

279. **Gatwick:** No update

280. **General Power of Competence:** With the resignation of the Parish Clerk this must be deferred.

281. **Bank Account:** Unable to update due to resignation of Parish Clerk

282. **IT & Website:** Cllr Mr T. Brooks to contact Office 365 supplier to ensure continued use of email for Councillors.

All other actions have been deferred.

283. **Clerk's Updates:** None

284. **Finance** – Payments to be presented for approval

Date	Cheque No	Payee	Supply	Net	VAT	Gross
20.02.20	CARD	RSPB	Nest boxes x 24	283.14	56.62	339.76
11.03.20	001981	Cllr A Gillett	Reimburse for planters	12.49	2.50	14.99
11.03.20	001982	S. Linfield	4 storage boxes, drawing pins, rubber bands	95.14	19.04	114.18
11.03.20	001983	Chandlers Building Supplies	Topsoil for Butts Common	104.00	20.80	124.80
11.03.20	001985	A Persson	Repairs to village noticeboard	79.99		79.99
<b>Total</b>				<b>574.76</b>	<b>98.96</b>	<b>673.72</b>

Income to be presented for approval

Date	Transaction Type	Payee	Supply	Amount
10.02.20	Automated credit	KPC	VAT refund – current account	8201.67
28.02.20	Automated credit	KPC	Interest – Business Reserve	4.91
<b>Total</b>				<b>8206.58</b>

285. **Councillors to report any possible Health and Safety Problems:** None reported

286. **Public Participation:** None

287. **Date of next meeting:** Deferred until more information is known about the Covid19 pandemic.

288. **Confidential Matters:** Review the need to advertise for a new Clerk

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Chairman

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Date